### Research Question Form

This form is used to gather information when we are unable to answer a research question immediately. The librarian will use the information to develop a list of items.

Please provide as much information as possible as it will help us to recommend items.

Hand this form to the librarian at the library desk or submit via email to xyzlibrary@vic.gov.au

The librarian will contact you with a list of ten items within five days. Please let us know if you require the information earlier and this may be possible.

All information is kept private as outlined in our privacy policy available online at www.xyzlibrary.vic.gov.au/privacy or at the library desk.

Please provide feedback as we would like to make sure the items are suitable either online at www.xyzlibrary.vic.gov.au/feedback/dq or at the library desk.

Please let us know if you require assistance with this form

<table>
<thead>
<tr>
<th>Name:</th>
<th>Email:</th>
</tr>
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<tbody>
<tr>
<td>Current Date:</td>
<td>Phone:</td>
</tr>
<tr>
<td>Date required if sooner than five days:</td>
<td></td>
</tr>
</tbody>
</table>

Please indicate preferred method to receive item list.

- □ Email
- □ In Person at library.

What do you want to know? Please include as much detail as possible.

Have you already found some resources? If so please list below.

<table>
<thead>
<tr>
<th>What is the information for?</th>
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<tr>
<td>□ Assignment</td>
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<td>□ Other (please specify):</td>
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Which best describes you? (Tick all that apply).

- □ Student (tick level) | □ Primary | □ High School | □ TAFE | □ University |
- □ Business | □ Other (Please specify) |

What format would you like the information? (Tick as many as you would like).

- □ Any |
- □ Physical | □ Books | □ DVD | □ Magazines |
- □ Electronic | □ Ebooks | □ Websites | □ Journal Articles | □ Audio |

Any further information (such as if you have a computer and are confident using technology, have any additional needs with format such as screen reader compatible):